

CSHCS INFO #17-(2)-2012: Michigan Enrolls Enrollment Packet Information and Accelerated  
Wed 10/31/2012

Colleagues,

In response to the multiple questions received on CSHCS INFO #17-2012:

- 1) The MI Enrolls dedicated phone number for CSHCS is: 1-877-274-2737 (TTY number at 1-888-263-5897)
- 2) Attached is the current mailing schedule.
- 3) Attached is a sample mandatory enrollment letter and enrollment form. These would be customized by the beneficiary's county of residence and populated only with the MHPs they could choose from. Also when Michigan ENROLLS sends the Guide to the MI MHPs they send a county specific guide, as opposed to the full brochure with all the MHPs. The full brochure is posted on the web:  
[http://www.michigan.gov/documents/QualityCheckupJan03\\_59423\\_7.pdf](http://www.michigan.gov/documents/QualityCheckupJan03_59423_7.pdf)

Please note that the attached letter and form are only *samples and subject to frequent changes*.

-Lonnie

**From:** Barnett, Lonnie D. (DCH)

**Sent:** Friday, October 26, 2012 11:06 PM

**Subject:** CSHCS INFO #17-2012: Michigan Enrolls Enrollment Packet Information and Accelerated Mailing Schedule

Colleagues,

We have received several requests from local health departments interested in more information on the contents of the Michigan Enrolls enrollment packet that is being sent to families. The contents of the enrollment packet are listed below.

Also note that the mailing schedule for the enrollment packets will again be accelerated. All of the counties that have not yet been mailed will be mailed during the week of October 29<sup>th</sup>.

**Mandatory Enrollment Packet**

The MI Enrolls mandatory enrollment packet contains the following items:

- Mandatory enrollment letter (IA for Medicaid only or IAC for MA/CSHCS)
  - Child's name and case number.
  - List of MHPs accepting new enrollments **in child's county of residence**

- Date to make enrollment choice by and phone number. (The enrollment may be mailed or called in. Note: CSHCS beneficiaries have a dedicated telephone number that is different from the Medicaid only enrollment telephone number.)
- Guide to MI MHPs-2012
  - Medical services covered by MHPs.
  - Health Plan performance areas/rating for MHPs.
- Enrollment form
  - Form completion instructions, including entering the MHP choice and preferred primary care physician (PCP), if known.
- Business reply envelope

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